Monthly Bookkeping Requirements

1. Access to Business Bank Statement by providing the following:
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of the Bank

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ID

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Pass code

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Answer to the questions asked

1. I prefer to have my Bank Statement mailed to:

**Company Name**

C/O Tax Solutions Atlanta/USA, Inc.

2727 Faces Ferry Rd.

Building 1, Suite 250

Atlanta, GA 30339

1. I’m also requesting micro-fiche copy of checks to be mail in with the bank statements.
2. I accept to have statements mailed directly to my accountant on step 2.

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 **(Signature & Title)**